



Fraud Detection and Reporting Analyst – Remote

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| Title: | Fraud Detection and Reporting Analyst |
| Practice Area: | Federal Services |
| Reports to: | Manager |
| Work Type: | Remote |
| Location: | Washington DC, Maryland, Virginia preferred <i>(Occasional onsite work on client site in Washington DC may be required)</i> |
| FLSA: | Exempt |

ABOUT VOYINT

Voyint, LLC (“Voyint”), based out of Northern Virginia, provides background check and investigative research and analysis services that support Industry and Government organizations. Our capabilities combine technology and subject matter expertise when conducting due diligence on an individual or business. Our ability to leverage the latest tools and databases, paired with intelligence tradecraft – Open Source Intelligence (OSINT), Social Media Intelligence, Deep Web Research – allows us to provide a comprehensive service that is thorough, timely, and cost-effective. Voyint is proud to be a Minority-owned Business Enterprise (MBE) and a Service-Disabled Veteran-Owned Small Business (SDVOSB).

POSITION SUMMARY

This role will directly support a Department of Interior organization that is tasked with preventing and detecting Fraud, Waste, Abuse, and Mismanagement (FWA&M) of funds provided to entities during the Coronavirus response. As part of this mission, you will work to develop recommendations on measures to prevent or address fraud, waste, abuse and mismanagement; provide support in conducting investigations, audits, and reviews relating to the covered funds and Coronavirus response; and refer matters for criminal investigations.

Additionally, you will utilize third party data tools to conduct due diligence to test the results of analytic rules and models and develop customized work products (e.g. intelligence reports, link analysis diagrams) to support investigations. Related sub-activities include:

- a) Identify and recommend investigative support tools and datasets
- b) Utilize open source, law enforcement and third-party data to support lead generation and build out cases
- c) Conduct link analysis to easily show relationships among entities across multiple data sources
- d) Document findings in a comprehensive intelligence report
- e) Use visualization techniques to support evidence-based decision making

Occasionally, Analysts may also provide investigative research and analysis work supporting other compliance requirements, to include Anti-Money Laundering (AML) due diligence, Anti-bribery and Corruption due diligence, Fraud investigations, or other investigative requirements. When not conducting client work, Analysts contribute to the improvement of operational standards, procedures,



and policies. While education and experience requirements are important to this position, your skillset and willingness to adapt and learn is much more important.

ESSENTIAL JOB FUNCTIONS

Analysts require the following:

- Experience utilizing a variety of investigative support tools to include open-source intelligence gathering tools (e.g. social networking analysis, dark web monitoring).
 - Experience conducting public records research into individuals or entities utilizing database tools, such as Lexis Nexis, Thompson Reuters, TransUnion, or similar databases.
 - Experience in conducting open source research utilizing collection methods and investigative tradecraft, to include social media searches.
- Experience supporting FWA&M investigations, or similar projects.
- Experience developing customized intelligence reports and related attachment to include link analysis diagrams.
- Hands-on relevant experience conducting financial analysis to include asset tracking and tracing.
- Prior experience supporting fraud investigations for a Federal government agency is a plus.
- Prioritize and manage multiple projects and assignments, while meeting strict deadlines.
- Maintain accountability and set standards to ensure a high level of quality.
- Assist team members with quality reviews prior to completing reports and submitting them.

COMPETENCIES

- Strong writing skills for reporting;
- Attention to detail;
- Critical thinking when reviewing data results;
- Investigative curiosity to uncover information;
- Team player with good communication;
- Readiness to learn

EDUCATION & EXPERIENCE REQUIREMENTS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

- Undergraduate degree in Social Sciences is required.
- Candidates will have previous work experience (including internships), particularly in a research or analysis capacity.
- Ability to define problems, collect data, establish facts, and draw valid conclusions.
- Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.
- Proficient in Microsoft Office suite, including Word, Excel, and PowerPoint.

Voyint provides equal employment opportunities to all employees and applicants